

4 month reporting date 6/16/07- Received 6/12/2007
 8 month reporting date 10/16/07- Received 10/16/2007
 12 month completion date 2/16/08

ADVANCE Improvement Plan/Progress Report Form

Scheduled Date of Completion:

Principle : 1 General supervision

Present levels:

Needs Intervention: Issues requiring immediate attention.

ARSD 24:05:16:16 Personnel standards.

ARSD 24:05:13:02. Free appropriate public education (FAPE).

The monitoring team through interviews determined ADVANCE does not have a certified special education teacher on staff.

Desired Outcome(s): Through systemic change, the district/agency will achieve these results for students with disabilities and their families.

ADVANCE will staff a special education teacher for students on IEPs.

Measurable Goal: The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. **(Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)**

ADVANCE will have a special education teacher on staff that will implement and carry out goals for IEPs.

Short Term Objectives: Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	Timeline for Completion	Person(s) Responsible	Record Date Objective was Completed
1. What will the district do to improve? ADVANCE will hire a certified special education teacher. What data will be given to SEP to verify this objective? ADVANCE will send the name of the person hired and the number of contract hours per week.	3/07	ADVANCE	(completed by SEP) 6/12/2007- Not Met 10/16/2007-Not Met

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Please explain the data (4 month)

A consultant has been obtained for each school district from which a student has been placed. Jan Amundsen from the DeSmet school district is consulting for the writing of the IEP and monitoring of the student's IEP from DeSmet. Paulette Levisen from the Milbank school district is consulting for the writing of the IEP and monitoring of the students' IEPs from Milbank. Joyce Johnson from the Hamlin school district is consulting for the writing for the IEP and monitoring of the student's IEP from Castlewood. Bill Kaiser from the Winner school district is consulting for the writing of the IEP and monitoring of the student's IEP from Winner.

Please explain the data (8 month)

We currently have two students receiving special education services. Jan Amundsen from the DeSmet school district is consulting for student 2's IEP. Stephanie Skyberg from the Elkton school district is consulting for Student 1.

The consultants review quarterly monitoring and consult on an as needed basis. Copies of the monitoring are sent to the student's legal guardian. The school consultant provides oversight for preparation of prior notices, evaluations, transition needs in addition to monitoring of the implementation of the IEP and the actual writing of the IEP.

Please explain the data (12 month)

Principle: 3 Appropriate Evaluation

Present levels: (Statement of present levels of performance that resulted in area of non-compliance)

Out of Compliance: Needs Assistance

ARSD 24:05:30:04 Prior notice and parent consent

ARSD 24:05:25:04 Evaluation procedures

The monitoring team found that transition evaluations were being completed, but written reports are not being generated on the transition assessment and given to the parents. Parents are not giving permission for the transition evaluation. One evaluation listed on the prior notice was not given. One student evaluated in 2005 had no prior notice for the evaluations completed.

Desired Outcome(s): Through systemic change, the district/agency will achieve these results for students with disabilities and their families.

Transition assessments will be given to all students 16 or older. Parent permission for all evaluations will be given and a report generated with the results including transition and given to the parents/guardian.

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Measurable Goal: The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. (Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)			
The district will provide appropriate written notice and obtain informed consent before assessments are administered. All assessments administered will have a written report generated and given to the parents/guardians.			
Short Term Objectives: Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	Timeline for Completion	Person(s) Responsible	Record Date Objective was Completed
1. What will the district do to improve? Students being evaluated will have prior notice for evaluation completed. What data will be given to SEP to verify this objective? ADVANCE will send the number of students evaluated and the number that had permission for all evaluations completed.	3/07 Ongoing	ADVANCE	(completed by SEP) 6/12/2007-Not Met 10/16/2007-Met
Please explain the data (4 month) There have been 0 students evaluated during this time frame.			
Please explain the data (8 month) One student had evaluations completed during this quarter. Prior notice was obtained prior to the evaluations being completed.			
Please explain the data (12 month)			
2. What will the district do to improve? Written reports will be generated and given to the parents for all evaluations completed. What data will be given to SEP to verify this objective? ADVANCE will give the number of evaluations completed and the number which had complete reports given to the parents/guardians.	3/07 Ongoing	ADVANCE	6/12/2007-Not Met 10/16/2007-Met
Please explain the data (4 month) There have been 0 students evaluated during this time frame.			
Please explain the data (8 month) One student had evaluations completed during this quarter. Four assessments were completed. All four had complete reports sent to the guardian.			

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Principle: 5 Individual Education Program

Out of compliance: Needs Assistance

ARSD 24:05:27:08. Yearly review and revision of individual educational programs

One student had an IEP due on July 5, 2006 and it was not completed until July 14, 2006.

Present levels: (Statement of present levels of performance that resulted in area of non-compliance)
 IEP's will be held at a minimum of one time per year. Not to exceed the 365 day timeline.

Desired Outcome(s): Through systemic change, the district/agency will achieve these results for students with disabilities and their families.
 All IEP's will be reviewed at a minimum once a year.

Measurable Goal: The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. **(Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)**

ADVANCE will ensure each student has an annual IEP meeting within the designated timelines.

Short Term Objectives: Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	Timeline for Completion	Person(s) Responsible	Record Date Objective was Completed
1. What will the district do to improve? ADVANCE will document when each IEP is due on a yearly basis. What data will be given to SEP to verify this objective? ADVANCE will submit the number of IEP's completed and the number of these that met the timelines.	3/07 Ongoing	ADVANCE	(completed by SEP) 6/12/2007-Not Met 10/16/2007-Met

Please explain the data (4 month)

One annual IEP was held May 29, 2007. Last annual IEP for this student was held July 14, 2006.

Please explain the data (8 month)

Student 1 had an addendum meeting on 7-5-07 when the student began receiving services at ADVANCE. Student 1 had an IEP meeting on 7/31/07 to review evaluations and write a new IEP based on individual supports and services at ADVANCE.

Please explain the data (12 month)